



# DAV PUBLIC SCHOOL

MAHANADI COALFIELDS LIMITED, CHHATENPALI, SUNDARGARH

Ref: DAV/CHHATENPALI /MCL/2025-26/693

DATE: 05/03/2026

## QUOTATION CALL NOTICE

### **For Printing of Annual School Magazine (Session 2025–2026)**

Sealed quotations are hereby invited from reputed and experienced printing agencies/firms for the **printing, designing and binding of the Annual School Magazine (3rd Edition) for the session 2025–2026** of DAV Public School, MCL, Chhatenpali, Sundargarh.

#### *Details of the Work:*

- **Name of the Work:** Printing of Annual School Magazine 2025–2026
- **Approximate Quantity:** 230 Copies
- **Type of Work:** Designing, Printing, Binding and Delivery
- **Size & Specifications:** (To be discussed/finalized at the time of work order)
- **Paper Quality & Cover:** High quality paper with multi-colour laminated cover
- **Binding Type:** Perfect binding / as specified by the school

#### *Terms & Conditions:*

1. The quotation must be submitted in a sealed envelope super scribed as **“Quotation for Printing of Annual School Magazine 2025–2026.”**
2. The rate should be quoted inclusive of all charges (designing, printing, binding, GST, transportation, etc.).
3. The school authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
4. The selected firm must complete the work within the stipulated time as decided by the school authority.
5. Payment will be made through cheque after satisfactory completion and delivery of the work.

Interested firms may submit their sealed quotations in the school office on or before **8<sup>th</sup> March 2026** during office hours.

For further details, please contact the school office.

Thanking you.

  
Headmistress